



Topic	Subject	Notes	Handout	Exercise
GL				
Introduction				
	General Ledger Setup	GST edit statistics in conjunction with max difference allowed, Numbering for Bank Rec, additional reporting currency table if needed.		
	Accounting Periods	https://www.encorebusiness.com/blog/year-end-process-for-dynamics-365-business-central-dynamics-nav/		
Chart of Account				
	GL account list	Show Advanced filters,		
	Create a GL account	Account Category and Subcategory, Direct Posting and Income/Balancesheet, Account Type - Begin , Posting , End Total		X
Dimensions				
	Global Dimensoions			
	Shortcut Dimensions			
	Assigning Dimension on a GL account			X
General Journals				
	General Journal	Assign dimension to transactions, Standard Journals,		X
	Journal Batches	Create a new batch and discuss feilds on batches		X
	Recurring Journals	Show formullas for methods and formula for document nos,Recurring Frequency		X
	Posting and Filtering Dimensions	Navigate onto posted transactions		X
	Reversing Transactions			
	Multi Currency General Journals			
Budgeting				
	G/L Budgets- By period and dimension	Assign filters on the request page		X
	Fill in the Budgets with sample data			X
	Copy Budgets			X
Common reports				
		Trial Balance report, G/L Register		

Cost per module per student is \$370 CAD

Estimated training hours per module is 4hrs

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