



Topic	Subject	Detail	Notes	Handout	Exercise
<b>Business Central Review</b>					
<b>Introduction</b>					
	Topics				
<b>Navigation</b>					
	Search tools review				X
	Filters review				X
	Favorites review				X
<b>Data Entry</b>					
	Keyboard shortcuts review				X
	Quick Entry review				X
	Excel Integration review				X
	Entering quantities by calculation review				X
<b>Language &amp; Local</b>					
	Changing Language review				X
	Local setup				
<b>Break</b>					
<b>Notifications</b>					
	Setup notifications				X
	Email notifications				X
<b>Personalization's</b>					
	Configure personalization				X
	Sharing personalization				X
<b>Printing documents</b>					
	Overview				X

Cost per module per student is **\$370 CAD**  
 Estimated training hours per module is 4hrs